

**CITY OF WESTWOOD
Council Meeting Minutes**

**The regularly scheduled meeting of the Westwood City Council was held on Monday,
May 15, 2023, at the home of Mayor Brant Knudsen**

Mayor Brant Knudsen called the meeting to order at 6:30 p.m.

Roll Call Elijah Gnann (absent), Monte Knudsen (present), Gary Lane (present), Eric Peterson (present), Darrel Rogers (present)

Welcome Mayor Knudsen welcomed City Attorney Mike Vance, and other residents Marcia Holsinger, Linda Coats and Bob Svidal.

Agenda Approval A motion was made by Councilman Rogers and seconded by Councilman Lane to approve the agenda. The agenda was approved.

Public Comments The Mayor recognized Marcia Holsinger, who read an overview of the concerns regarding street drainage on Westwood Drive. (See *Westwood Drive Street Drainage* attached.) Linda Coats presented pictures to help visualize the problem. They asked the Council if they had any questions after which they excused themselves from the meeting.

Executive Session Councilman Lane made a motion to amend the agenda. This was seconded by Councilman Peterson and the motion passed. Councilman Knudsen then made a motion to move to Executive Session. This was seconded by Councilman Rogers. The motion passed and the Council moved into Executive Session at 7:01 p.m. At 7:45 p.m. Councilman Lane made a motion to adjourn the Executive Session. This was seconded by Councilman Knudsen and the session adjourned. The City Attorney has possession of the recording of the Executive Session.

The Council has discussed the residents' comments with legal counsel and appreciates the residents coming forward with their information.

Minutes of Previous Council Meeting The minutes of April 17, 2023 were presented. A motion to approve the minutes was made by Councilman Knudsen and was seconded by Councilman Peterson. The minutes were approved.

Authorization of Claims and Financial Report

A motion to authorize the claims and accept the financial report was made by Councilman Peterson and seconded by Councilman Lane. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- a. **Westwood Cleanup** There was not a big turnout for cleanup day but everything that needed to be done got done. Gary Lane was thanked for his work on laying the gravel by the shed.
- b. **Bittersweet Circle Cul-de-sac** Someone ran through the cul-de-sac on Bittersweet Circle and damaged the asphalt. This will need to be repaired. Sycamore Drive also has an area that needs to be patched after repairs to fix a water leak. The Mayor will contact Bates about doing this.

New Business

- a. **Resolution 5-2023 Utilities Budget Amendment** A motion was made to amend the utilities budget by an increase of \$10,000, and hold a hearing on this amendment on June 19, 2023 at 6:30 p.m. at 3005 Hickory Lane. The motion was seconded and it passed by Roll Call vote: Elijah Gnann (), Gary Lane (aye), Monte Knudsen (aye), Eric Peterson (aye), Darrel Rogers (aye).
- b. **Mailbox Repair.** The mailboxes at the end of Sycamore Drive need to be repaired as the frame has become unstable. Council members will decided on a time to take this structure down and replace the posts. Residents will be informed in advance.

Mayor / Council Member Comments

- a. Councilman Lane noted that his water turnoff valve has been repaired. It was evidently hit by the snowplow and the rod inside was badly twisted. When he receives the bill the Mayor will be in contact with Ruggles.
- b. The Mayor noted that Access Energy will be charging \$240 to reconnect the electricity to the fountain each spring. It was generally agreed that it would cheaper to leave the electricity connected and just turn it off at the box over the winter.

City Utilities Comments The summary was reviewed.

Adjournment A motion to adjourn was made by Councilman Peterson and was seconded by Councilman Knudsen. The meeting was adjourned at 8:35 p.m.

Next Meeting: June 19, 2023, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted

Brant Knudsen, Mayor

Nancy Erickson, Clerk