

**CITY OF WESTWOOD
Council Meeting Minutes**

**The regularly scheduled meeting of the Westwood City Council was held on Monday,
June 21, 2021, at the home of Mayor Brant Knudsen**

Mayor Brant Knudsen called the meeting to order at 6:27 p.m.

Roll Call Scott Augsburger (present), Elijah Gnann (present), Monte Knudsen (present), Gary Lane (present), Harlan Smith (present)

Agenda Approval A motion was made by Councilman Knudsen and seconded by Councilman Lane to approve the agenda with the addition of discussion of ATV ordinance. The agenda was approved.

Welcome /Public Comments Chadley Kilbride from Norris Asphalt Paving (N.A.P.) was recognized to answer questions regarding N.A.P.'s quote for paving the streets of Westwood. The total quote for HMA overlay, milling, cleaning, prepping, and full depth patch is \$317,217. He noted that tying into driveways is some concern. The paving would be black, 2 inches and it would take roughly two weeks to complete the job. Because they are heavily scheduled this might not be done this year.

The Council will investigate possible grants from DOT, money loaned at 1% at a source recommended by the League of Cities, and payment options, prior to making a decision. The Mayor will also consult Municipal Streets, Inc. (MSI) that has been doing the work in Mount Pleasant.

Minutes for the Council Meeting held May 17, 2021 were presented. A motion to approve the minutes was made by Councilman Lane and was seconded by Councilman Gnann. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Gnann and seconded by Councilman Smith. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- a. **Westwood Shed Update** Councilman Augsburger noted that there could be a shed that is 30' x 12' at the entrance to the City. A call needs to be made to Iowa One Call to ascertain the locations of all utilities in this area. The shed would serve a dual purpose; 1) storage for the city; 2) place for students to wait for the school bus. The shed could be placed on a pallet of either cement or gravel.
- b. **Trees at Front Entrance** Monday, June 28th, those Council members who can will meet at the front entrance to the City at 6:30 p.m. to remove unwanted trees that are growing near the mailboxes and trim the evergreens.
- c. **Water Meter** There is a water meter near the entrance that is collapsing and needs to be repaired/replaced.
- d. **Notification Boxes** Three new notifications boxes will be purchased to replace the current ones that are in a very deteriorated condition.

New Business

- a. **American Rescue Plan** Twenty thousand dollars have been allotted to Westwood from the American Rescue Plan. The City would receive \$10,000 in 2021 and \$10,000 in 2022. There remain questions as to what these funds can be used for.
- b. **Grounds and Roads resident committee for Westwood** The Council approved the creation of a committee of residents of Westwood who are interested in helping to maintain the grounds and roads in the City.
- c. **Westwood Picnic** The annual meeting and picnic will be on Sunday, September 26.
- d. **Septic Tank Clean Out for 2021** The Mayor circulated a list of those residences that will have septic tanks cleaned this year.
- e. **ATV Ordinance** The Mayor read the ordinance that was recently passed in Mount Pleasant regarding ATVs and other similar vehicles. He raised the question as to whether Westwood should have such an ordinance. This will be discussed at the next meeting.

Mayor / Council Member Comments

City Utilities Comments The summary was reviewed.

Adjournment

There being no further business a motion to adjourn was made by Councilman Knudsen and was seconded by Councilman Smith. The meeting was adjourned at 8:47 p.m.

Next Meeting: July 19, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted by:



Nancy Erickson, Clerk