

**CITY OF WESTWOOD**

**Council Meeting Minutes**

**The regularly scheduled meeting of the Westwood City Council was held on Monday,  
January 18, 2020, at the home of Mayor Brant Knudsen**

**Mayor Brant Knudsen** called the meeting to order at 6:30 p.m.

**Roll Call** Scott Augsburger (present), Elijah Gnann (present), Monte Knudsen (present), Gary Lane (present), Harlan Smith (present)

**Welcome**

**Public Comments**

**Public Hearing:** 1. FY21 Budget Amendment, and 2. FY22 Maximum Property Tax Dollars The Mayor opened the hearing and as no residents were present, the hearing was closed.

**Agenda Approval** A motion was made by Councilman Lane and seconded by Councilman Augsburger to move the appointment of a new Council member to the top of the agenda. The agenda was approved with this change.

**Fill Open Council Position** Councilman Knudsen moved and Councilman Augsburger seconded a motion to appoint Harlan Smith, Jr. to the Council to finish out the term of Carl McRoy. Councilman Smith was then sworn in.

**Minutes for the Council Meeting** held December 21, 2020 were presented. A motion to approve the minutes was made by Councilman Knudsen and was seconded by Councilman Augsburger. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Knudsen and seconded by Councilman Lane. The motion was approved.

**Report of Standing Committees**

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

**Unfinished Business**

- a. **Trail Survey Update** The Mayor indicated that he had only received one additional survey since the last meeting. It was agreed to continue this discussion after someone from DNR gives the Council some indication of what would be involved in improving the trail.
- b. **Utilities Billing** The Mayor noted that he contacted the City Attorney, Mike Vance, to discuss how the City might handle penalties for late payment of utility bills. After some discussion it was decided to table the issue until the February meeting. Mike Vance will be invited to that meeting

**New Business**

- a. **Resolution 1-2021 Budget Second Reading** The second reading of the FY22 Budget was held. It was moved by Councilman Augsburger and seconded by Councilman Lane to approve the proposed budget. The motion was approved by roll call vote: Scott Augsburger (aye), Elijah Gnann (aye), Monte Knudsen (aye), Gary Lane (aye), Harlan Smith (aye)
- b. **Resolution 2-2021 Maximum Property Tax Dollars** It was moved by Councilman Lane and seconded by Councilman Smith to approve the Maximum Property Tax Dollars for 2021. The motion was approved by roll call vote: Scott Augsburger (aye), Elijah Gnann (aye), Monte Knudsen (aye), Gary Lane (aye), Harlan Smith (aye)
- c. **Resolution 3-2021 Amendment of Current Budget** Because of expenses incurred by numerous water leaks in the City, the FY21 Utilities Budget is exceeded by about \$14,000. It was moved by Councilman Augsburger and seconded by Councilman Smith to approve Amendment of the FY21 Budget to include this cost. The motion was approved by roll call vote: Scott Augsburger (aye), Elijah Gnann (aye), Monte Knudsen (aye), Gary Lane (aye), Harlan Smith (aye)
- d. **Resolution 4-2021 Notice of Public Hearing on the FY22 Budget** It was moved by Councilman Knudsen and seconded by Councilman Gnann to post a hearing notice on February 1, for a public hearing to be held on February 15. The motion was approved by roll call vote: : Scott Augsburger (aye), Elijah Gnann (aye), Monte Knudsen (aye), Gary Lane (aye), Harlan Smith (aye)

**Mayor / Council Member Comments**

On behalf of the Council, Councilman Knudsen welcomed Harlan Smith as a new member of the Council and said the Council would look forward to his participation.

**City Utilities Comments** The summary was reviewed. Notices will be sent.

**Adjournment**

There being no further business a motion to adjourn was made by Councilman Knudsen and was seconded by Councilman Augsburger. The meeting was adjourned at 8:10 p.m.

**Next Meeting: February 15, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by:



Nancy Erickson, Clerk