

**CITY OF WESTWOOD
Council Meeting Minutes**

**The regularly scheduled meeting of the Westwood City Council was held on Monday,
December 20, 2021, at the home of Mayor Brant Knudsen**

Mayor Brant Knudsen called the meeting to order at 6:30 p.m.

Roll Call Scott Augsburg (present), Elijah Gnann (present), Monte Knudsen (present), Gary Lane (present), Harlan Smith (absent)

Agenda Approval A motion was made by Councilman Knudsen and seconded by Councilman Lane to approve the agenda. The agenda was approved.

Welcome/Public Comments

Minutes for the Council Meeting held November 16, 2021 were presented. A motion to approve the minutes was made by Councilman Knudsen and was seconded by Councilman Augsburg. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Augsburg. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- a. **Westwood Shed Update** After considerable discussion Councilman Knudsen made a motion to purchase a shed for the entrance to Westwood. The shed will be 10' by 20', with a front porch, two windows, ¾ inch floor, two doors and a 6' roll up garage door. The shed will have a white roof and trim and gray siding. The cost is \$9,244. The motion was seconded by Councilman Gnann and the motion passed.
- b. **Westwood Landscaping** The Council is continuing to review options.

New Business

- a. **Westwood External Review** The Clerk circulated an Investment Policy for Westwood and asked the Council to review it and fill in those areas that require monetary figures. This will be reviewed at a later date. This came from a suggestion from the external review held in August.
- b. **FY23 Budget Planning** has begun for FY23. The first reading of the budget will be held in January. It is necessary to determine the amount and method of funding for the City roads before completing the budget.
- c. **Resolution 8-2021 Designation of Depositories** was presented to the Council. This Resolution states that the depository for Utility funds is Pilot Grove Bank, and the depository for all other City funds is the Wayland State Bank. Councilman Knudsen made a motion to adopt this Resolution. The motion was seconded by Councilman Lane and it was approved by Roll Call vote: Scott Augsburg (aye), Elijah Gnann (aye), Monte Knudsen (aye), Gary Lane (aye), Harlan Smith ()
- d. **Proposed Maximum Property Tax Levy** After a careful review of a number of options it was moved by Councilman Gnann to keep the Maximum Property Tax at \$45,500 which is a 0.0% change from FY22. However, because the regular tax valuations have been lowered throughout the State the Maximum Tax Rate for the City has gone from \$7.07517 (FY22) to \$7.40056 (FY23) Councilman Knudsen seconded the motion and the motion passed. **There will be a public hearing on the proposed property tax levy on January 17, at 6:30 p.m. at 3005 Hickory Lane.**

Mayor / Council Member Comments

City Utilities Comments The summary was reviewed.

Adjournment

There being no further business a motion to adjourn was made by Councilman Knudsen and was seconded by Councilman Gnann. The meeting was adjourned at 8:08 p.m.

Next Meeting: January 17, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted

Brant Knudsen, Mayor

Nancy Erickson, Clerk