

## CITY OF WESTWOOD

### Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,  
March 16, 2020, at the home of Mayor Brant Knudsen

**Mayor Brant Knudsen** called the meeting to order at 6:32 p.m.

**Roll Call** Elijah Gnann (present), Toby Jacks (present), Monte Knudsen (present), Gary Lane (present), Carl McRoy (present)

#### Welcome

**Public Comments** Kat Zeglen and Chad White, who are candidates for the County Supervisor position, were recognized. They each gave a brief summation of their backgrounds and what they could bring to the Supervisor's office.

**Agenda Approval** A motion to approve the agenda was made by Councilman Knudsen and seconded by Councilman Gnann. The agenda was approved.

**Minutes for the Council Meeting** held February 17, 2020 were presented. A motion to approve the minutes was made by Councilman Lane and was seconded by Councilman Jacks. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Gnann. The motion was approved.

#### Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

#### Unfinished Business

- Waterline Repair and Update** Kinney is ready to go with redirecting the line on Westwood Drive. He has been waiting for better weather. The city insurance will be paying approximately \$80,000 for repairs resulting from the water leak at 3009 Hickory Lane. There was discussion regarding the removal of the current shut-off valve at this residence and placing a shut-off valve closer to the road. This was suggested by the insurance company. The Mayor will request an estimate of the cost to do this and it will be taken up at the next meeting.
- Tree Update** C.W. Tree Trimming will be back as soon as the weather permits. They have a few trees and logs to clean-up left from previous work. Then they will finish the trimming in the park. They have flagged some additional trees for removal.
- Budget Hearing** The Mayor opened the hearing on the FY21 budget. As there were no city residents present the hearing was closed.

#### New Business

- Resolution 4-2020 Approval of the FY21 Budget** It was moved by Councilman Lane and seconded by Councilman Knudsen to approve Resolution 4-2020 Budget for FY 21. The Resolution was passed by roll call vote: Elijah Gnann (aye), Toby Jacks (aye), Monte Knudsen (aye), Gary Lane (aye), Carl McRoy (aye),
- Quote for Westwood Entrance Sign Repairs** It was moved by Councilman McRoy and seconded by Councilman Gnann to accept the proposal from Mt. Pleasant Electric to replace the existing conduit and wiring to 2—19watt, 400k, LED floodlights for the sign and 2-GFI receptacles and install new light support posts. The proposed cost is \$895 plus the cost of the second GFI receptacle. The motion was approved.
- Luminary LED Candles** It was moved by Councilman Gnann and seconded by Councilman Jacks to give the LED candles formerly used for Christmas decorations to Peggy Knudsen for the Cradle of Hope banquet. Peggy can make a donation to the Christmas event in an amount of her choice. The motion was approved.
- Spring Clean Up** Spring cleanup will be held on May 2. Some tasks that will be addressed are putting the fountain back in the pond, replacing the post for the road sign on Oak Lane, putting down mulch on the playground and in cul de sacs. This will be discussed further at the next meeting.
- Mayor Pro Tem** The Mayor appointed Toby Jacks to serve as Mayor Pro Tem. This was approved by the Council.

#### Mayor / Council Member Comments

**City Utilities Comments** The summary was reviewed.

#### Adjournment

There being no further business a motion to adjourn was made by Councilman McRoy and was seconded by Councilman Knudsen. The meeting was adjourned at 8:45 p.m.

**Next Meeting: April 20, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by:

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Nancy Erickson, Clerk