

CITY OF WESTWOOD

Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,
November 18, 2019, at the home of Mayor Brant Knudsen

Mayor Brant Knudsen called the meeting to order at 6:30 p.m.

Roll Call Tim Beavers (present), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

Welcome

Public Comments

Agenda Approval A motion to approve the agenda was made by Councilman Beavers and seconded by Councilman Lane. The agenda was approved.

Minutes for the Council Meeting held October 21., 2019 were presented. A motion to approve the minutes was made by Councilman McRoy and was seconded by Councilman Noble. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Beavers. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- The Westwood Holiday Event** The Council reviewed a report from Linda Coats regarding the Christmas Holiday event scheduled for December 14 and 15. Decorations have been placed at the entrance to the city. LED candles will be used this year and they can be used again in 2020. Santa and Mrs. Claus will be at the home of Peggy and Monte Knudsen on December 15. The budget for this event was also reviewed.
- Water Line** Kinney will reroute the water line along Westwood Drive as soon as possible.

New Business

- FY21 Budget Planning** The Council reviewed the budget for FY20 and FY21. Several issues were discussed. The playground equipment needs to be replaced and the Council is studying various options.
- Request for Pay Increase** Bethany Knudsen requested a \$20 per month increase in pay to cover the additional time to process online payments. A motion was made by Councilman Lane and seconded by Councilman Beavers to increase the monthly compensation for the bookkeeper from \$180 to \$200. The motion passed.

Mayor / Council Member Comments

City Utilities Comments The summary was reviewed.

Adjournment

There being no further business a motion to adjourn was made by Councilman Noble and was seconded by Councilman Jacks. The meeting was adjourned at 8:10 p.m.

Next Meeting: December 16, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted by: _____
Nancy Erickson, Clerk