

## CITY OF WESTWOOD

### Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,  
March 18, 2019, at the home of Mayor Brant Knudsen

**Mayor Brant Knudsen** called the meeting to order at 6:35 p.m.

**Roll Call** Tim Beavers (present), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

**Welcome**

**Public Comments**

**Agenda Approval** A motion to approve the agenda was made by Councilman McRoy and seconded by Councilman Lane. The agenda was approved.

**Minutes for the Council Meeting held February 18, 2019** were presented. A motion to approve the minutes was made by Councilman Jacks and was seconded by Councilman Beavers. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Beavers. The motion was approved.

**Report of Standing Committees**

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

**Unfinished Business**

- a. **Street Repair Update** Mayor Knudsen reported that he has been in contact with Bates Sanitation and Asphalt, Inc. and Norris Asphalt and Paving Company to get estimates for road repairs. In 2019 roads would be repaired and in 2020 they would be resurfaced. The Mayor will contact at least one other company in order to have three estimates before proceeding.

**New Business**

- a. **Date for Spring Clean-Up** Spring clean-up will be on Saturday, May 4, beginning at 9:00 a.m.
- b. **Grants for Westwood** Mayor Knudsen reviewed a list of grants available to cities. He will further investigate two options that could provide funding for the trail and for pond Maintenance. He will contact SEIRPC to see if they can provide assistance with grant writing. The City Clerk will also be available to work on grants.
- c. **Resolution 3-2019 Lawn Care Services Agreement** It was moved by Councilman Noble and seconded by Councilman Jacks to authorize the Mayor to execute an agreement with TopNotch Lawn Care to provide lawn service for the city in 2019. The Resolution was passed by roll call vote: Tim Beavers (aye), Carl McRoy (aye), Toby Jacks (aye), Gary Lane (aye), and Haven Noble (aye).

**Mayor / Council Member Comments**

- a. It was noted that there is need to get dirt filled in on Westwood Drive by the park and have this seeded. This should be done as soon as possible.
- b. The Mayor will contact the City of Mt. Pleasant with regard to getting sand removed from city streets.
- c. As some fire hydrants were completely covered by snow this winter, the Council recommends putting flags on all hydrants so they will be visible during periods of heavy snow.
- d. There was discussion regarding the placement of containers of sand near hills on the city streets to be used in emergencies by residents who get stuck on the roads before such time as plowing and sanding is done. The Mayor will investigate.
- e. There is a bulb out on the Westwood sign. The Mayor will check on a replacement.

**City Utilities Comments** The summary was reviewed. Notices will be sent to those whose bills are more than 90 days overdue.

**Adjournment**

There being no further business a motion to adjourn was made by Councilman Lane and was seconded by Councilman McRoy. The meeting was adjourned at 8:15 p.m.

**Next Meeting: April 15, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by: \_\_\_\_\_  
Nancy Erickson, Clerk, City of Westwood