

CITY OF WESTWOOD

Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,
December 16, 2019, at the home of Mayor Brant Knudsen

Mayor Brant Knudsen called the meeting to order at 6:35 p.m.

Roll Call Tim Beavers (absent), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

Welcome

Public Comments The Mayor welcomed City Attorney, Mike Vance, who discussed the process for appointing Council members to fill vacancies.

Several questions had arisen since Councilman Beavers' resignation on December 13, 2019. Mr. Vance noted that the Council appoints individuals to fill Council vacancies. Notice will be posted on January 2, for those interested in this position to contact the City Clerk to express this interest. There are no restrictions on the process the Council may use to make such appointments. Members of the same family may serve on the Council. What is important is that process be followed according to the Ordinances.

Agenda Approval A motion to approve the agenda was made by Councilman McRoy and seconded by Councilman Lane. The agenda was approved.

Minutes for the Council Meeting held November 18, 2019 were presented. A motion to approve the minutes was made by Councilman Jacks and was seconded by Councilman Noble. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman McRoy. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- a. **FY21 Budget Planning** The Council reviewed the budget for FY20 and FY21. Several issues were discussed. Money was designated in the budgets for the next two years for replacement of playground equipment. Also discussed were the need for more storage area for the City and the possibility of a shelter in the park. Those issues will be addressed later. It was moved by Councilman Noble and seconded by Councilman Lane to adopt the revised budget for 2020 and the budget for FY21. The first reading of the FY21 Budget passed by roll call vote: Tim Beavers (), Toby Jacks (aye), Gary Lane (aye), Carl McRoy (aye), and Haven Noble (aye).

New Business

- a. **Swear in New Council Members** Elijah Gnann and Carl McRoy, who were elected to the Council in November, were sworn in for four year terms beginning January 1, 2020.
- b. **Review of Holiday Event** The holiday event was reviewed by the Council. All agreed that it went very well and should be continued. It was noted that the luminaries did not show up well and there should perhaps be a change for next year. It was noted that the money approved for this event by the Council was much appreciated.
- c. **Resolution 6-2019 Notice of Vacancy on Council** In acknowledgment of the resignation of Councilman Tim Beavers, it was moved by Councilman McRoy and seconded by Councilman Lane to adopt **Resolution 6-2019** notifying the community of this vacancy. The Resolution passed by roll call vote: Tim Beavers (), Toby Jacks (aye), Gary Lane (aye), Carl McRoy (aye), and Haven Noble (aye). The Resolution will be posted on January 2, in keeping with timing outlined in the Ordinances.
- d. **Review Year for Westwood** The Mayor said that he believed things have gone very well in the City and he thanked the Council for their work and support. The Council also thanked the Mayor for his leadership throughout 2019

Mayor / Council Member Comments

- a. The Mayor noted the need for better communication among City officials and between the officials and the City residents. This would include clarifying the process for appointing Council members to fill vacancies.
- b. The Mayor said that Wemiga Waste does not want to come into the City when the streets are icy. He thought a smaller truck would work better. The current one is probably over the weight limit for City streets.

City Utilities Comments The summary was reviewed.

Adjournment

There being no further business a motion to adjourn was made by Councilman McRoy and was seconded by Councilman Noble. The meeting was adjourned at 9:00 p.m.

Next Meeting: January 20, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted by: _____
Nancy Erickson, Clerk