

## CITY OF WESTWOOD

### Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,  
April 15, 2019, at the home of Mayor Brant Knudsen

**Mayor Brant Knudsen** called the meeting to order at 6:30 p.m.

**Roll Call** Tim Beavers (present), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

**Welcome** The Mayor welcomed resident Marcia Holsinger

**Public Comments** Marcia Holsinger was recognized. She presented her study on trees throughout Westwood. She has particularly been concerned with trees in the park and along the streets. She noted that there are around 50 ash trees and they will need to be taken down. Many are dead or dying. The largest one is at the entrance by the mailboxes. The next largest is in the park across from Hough's. Marcia has inventoried approximately 200 trees. The top three by number are oak, ash, and pine. All ash are dying. She recommends removing dead or dangerous trees as soon as possible; pruning every 5-7 years; and planting 1.2 trees for every tree removed. Plantings should be a mix with less than 20% oak, no cottonwood, willows or black walnut. Marcia left a copy of her report with the Council and recommended that tree maintenance be considered in the budget.

**Agenda Approval** A motion to approve the agenda was made by Councilman McRoy and seconded by Councilman Noble. The agenda was approved.

**Minutes for the Council Meeting held March 18, 2019** were presented. A motion to approve the minutes was made by Councilman Lane and was seconded by Councilman Beavers. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Noble. The motion was approved.

#### Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

#### Unfinished Business

- a. **Date for Spring Clean-Up** Spring clean-up will be on Saturday, May 4, beginning at 9:00 a.m.
- b. **Street Repair Update** Mayor Knudsen reported that he has received an estimate from Norris Asphalt Paving for patching the streets throughout the city. He has not received an estimate from Bates Sanitation and Asphalt, Inc. He inquired about paving driveways and those would have to be estimated individually because they vary in size. The Mayor also said he will get a quote for putting a layer of asphalt on all the streets. This would be done at some point in the future.
- c. **Sand Removal** Mt. Pleasant has been contacted regarding sweeping the sand off the streets. They are somewhat behind but will get this done.

#### New Business

- a. **Information to Get Natural Gas in Westwood** The Mayor circulated an information sheet from Alliant Energy regarding the possibility of bringing natural gas service to Westwood.
- b. **Alliant Energy** will have a representative at the May Council meeting for a presentation and to answer questions.

#### Mayor / Council Member Comments

- a. The Mayor has been in contact with Egli Landscapes to put fill dirt and grass seed along the road by the park where erosion is undermining the street.
- b. There was some discussion of whether there should be an increase in the penalty for late payments on city utilities.
- c. It was agreed that the Bookkeeper will automatically send a letter to anyone who is 90 days behind on utility payment.

**City Utilities Comments** The summary was reviewed.

#### Adjournment

There being no further business a motion to adjourn was made by Councilman Jacks and was seconded by Councilman McRoy. The meeting was adjourned at 8:15 p.m.

**Next Meeting: May 20, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by: \_\_\_\_\_  
Nancy Erickson, Clerk, City of Westwood