

## CITY OF WESTWOOD

### Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday, September 17, 2018, at the home of Mayor Brant Knudsen

**Mayor Brant Knudsen** called the meeting to order at 6:30 p.m.

**Roll Call** Tim Beavers (present), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

**Welcome** The Mayor welcomed Glenda Campbell and Linda Coats.

**Public Comments** Glenda Campbell and Linda Coats brought a report from the committee working on a Christmas project for the City. The Committee met on September 5, and they selected December 15-16 as the weekend for the Christmas event. This would include placing luminaries along city roads, a cookie walk, a hot chocolate bar and Santa Claus. The 15<sup>th</sup> would be open to the public and the 16<sup>th</sup> would be for Westwood residents only. They gave the Council four proposals for the luminaries. Following discussion Councilman Toby Jacks made a motion to approve \$500 for the committee to purchase white bags and tea lights for the luminaries. Tim Beavers seconded the motion. The motion was approved. This will be discussed at the picnic on September 30, and the committee will give further information to the Council at its meeting on October 15.

The mayor closed public comments.

**Agenda Approval** A motion to approve the agenda was made by Councilman Beavers and seconded by Councilman McRoy. The agenda was approved.

**Minutes for the Council Meeting held August 20, 2018** were presented. A motion to approve the minutes was made by Councilman McRoy and was seconded by Councilman Lane. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Noble. The motion was approved.

#### Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

#### Unfinished Business

- a. **Westwood Picnic** The picnic will be held at the cabin in Saunders Park at 5:00 p.m. on September 30, 2018.

#### New Business

- a. **Fall Work Day** The Council will hold a fall work day on October 20, beginning at 8:00 a.m. The primary area to be addressed will be the trail. A survey will be taken at the picnic to determine resident support for using tax money to maintain the trail.

#### Mayor / Council Member Comments

- a. **Meinen Construction** will be contacted to bring a load of dirt to fill in areas between Westwood Drive and the park where the land has eroded. The area also needs to be seeded.
- b. There was a question regarding the city right of way along roadsides. This relates to responsibility for tree removal.
- c. Maddy has been contacted again.

**City Utilities Comments** The summary was reviewed. Notices will be sent to residents whose bills are 90 days or more overdue.

#### Adjournment

There being no further business a motion to adjourn was made by Councilman Beavers and was seconded by Councilman Jacks. The meeting was adjourned at 8:35 p.m.

**Next Meeting: October 15 at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by: \_\_\_\_\_  
Nancy Erickson, Clerk, City of Westwood