

CITY OF WESTWOOD

Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,
May 21, 2018, at the home of Mayor Brant Knudsen

Mayor Brant Knudsen called the meeting to order at 6:35 p.m.

Roll Call Tim Beavers (present), Toby Jacks (present), Gary Lane (present), and Haven Noble (present).

Welcome

Agenda Approval A motion to approve the agenda was made by Councilman Jacks and seconded by Councilman Beavers. The agenda was approved.

Public Comments

Minutes for the Council Meeting held April 16, 2018 were presented. A motion to approve the minutes was made by Councilman Lane and was seconded by Councilman Noble. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Beavers and seconded by Councilman Noble. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- Update/Review City Ordinances** The Council reviewed Chapters 21-60 of the City Ordinances.
It was moved by Councilman Noble and seconded by Councilman Jacks to pass the first reading of **Ordinance No. 2018-1 An Ordinance Amending the Code of Ordinances of the City of Westwood, Iowa, by Amending Chapter 60, Traffic and Vehicles. Section 60.11** will read: **Recreational Vehicle and Trailer Parking**. No recreational vehicle or trailer shall be parked on any public street. Storage or parking of recreational vehicles and trailers is allowed only in a residential drive way. No recreational vehicle or trailer shall be parked in any front, side or rear yard. No recreational vehicle or trailer shall be parked in any driveway for more than 30 consecutive days. The motion was passed by roll call vote: Tim Beavers (aye), Toby Jacks (aye), Gary Lane (aye), Haven Noble (aye).
At its June meeting the Council will review chapters 90-106 of the Ordinances.
- Trail Maintenance** The Council is continuing to consider placing benches at certain points on the trail. It was decided to place pavers on those places where water runs across the trail.
- Mail Box Repair** Some mailboxes or the wood base of the boxes need repair. The Council discussed different ways of addressing this issue.

New Business

- Information for New Residents** Discussion will continue following a complete review of the Ordinances.
- Water Meters** The Mayor indicated that he has one water meter left and is researching a source for getting new meters to have them on hand when needed.
- New City Council Member** Councilman Eric Hudson has resigned his position on the Council. The Mayor will be seeking someone to fill out Eric's term.

Mayor / Council Member Comments

- Bill Maddy will be called to remove dead trees and branches from city property.
- The Council approved allowing a resident to put a railing around a patio.
- The Mayor will investigate having the city take credit card payments for utilities.

City Utilities Comments The summary was reviewed. As Jan Lange will be out-of-town at the end of June, June bills will be sent one week late.

Adjournment

There being no further business a motion to adjourn was made by Councilman Beavers and was seconded by Councilman Noble. The meeting was adjourned at 8:25 p.m.

Next Meeting: June 18, 2018 at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted by: _____
Nancy Erickson, Clerk, City of Westwood