

CITY OF WESTWOOD

Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,
June 18, 2018, at the home of Mayor Brant Knudsen

Mayor Brant Knudsen called the meeting to order at 6:25 p.m.

Roll Call Tim Beavers (present by phone), Toby Jacks (absent), Gary Lane (present), and Haven Noble (present).

Welcome

Public Comments

Approval of New Council Member It was moved by Councilman Beavers and seconded by Councilman Lane to approve Carl McRoy as member of Council to complete the term of Eric Hudson. Carl McRoy was then sworn in as Councilman.

Agenda Approval A motion to approve the agenda was made by Councilman Lane and seconded by Councilman Noble. The agenda was approved.

Minutes for the Council Meeting held May 21, 2018 were presented. A motion to approve the minutes was made by Councilman Lane and was seconded by Councilman Noble. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Noble and seconded by Councilman Lane. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- Review of City Ordinances** The Council reviewed Chapters 90-106 of the Ordinances. The remaining Ordinances will be reviewed at the July meeting.
- Trail Maintenance** Councilman Noble noted that he had contacted Lamont Molding and they had forms that can be used with planks to create benches for the trail. The Council decided that Councilman Noble should acquire the materials for two benches. Councilman Noble had also gotten prices on octagonal stepping stones and figured that it would require 15-18 stones for the trail. It was decided that this work would be done in the fall when the weather is cooler.
- Credit Card Payment for Water Bills** The Mayor indicated that he has been investigating ways to allow credit card payments for water bills. He will bring more information to the Council in July.
- It was moved by Councilman Noble and seconded by Councilman McRoy to waive the second reading and pass the third reading of **Ordinance No. 2018-1 An Ordinance Amending the Code of Ordinances of the City of Westwood, Iowa, by Amending Chapter 60, Traffic and Vehicles. Section 60.11** will read: **Recreational Vehicle and Trailer Parking**. No recreational vehicle or trailer shall be parked on any public street. Storage or parking of recreational vehicles and trailers is allowed only in a residential drive way. No recreational vehicle or trailer shall be parked in any front, side or rear yard. No recreational vehicle or trailer shall be parked in any driveway for more than 30 consecutive days. The motion was passed by roll call vote: Tim Beavers (), Toby Jacks (), Gary Lane (aye), Carl McRoy (aye), Haven Noble (aye).

New Business

- Water Meters** The Mayor indicated that he needs to order one additional water meter. He is looking for a source for these meters. It was suggested that he contact the Iowa League of Cities for information.
- Westwood Picnic** The Mayor will check on available dates for the cabin at Saunders Park and then will set a date for the picnic.

Mayor / Council Member Comments

- Bill Maddy will be asked to remove some of the brush from the burn pile when he comes to remove dead trees and branches.
- The Council approved a request from Carl McRoy to build a shed attached to his house with a deck over top.

City Utilities Comments The summary was reviewed. As Jan Lange will be out-of-town at the end of June, June bills will be sent one week late.

Adjournment

There being no further business a motion to adjourn was made by Councilman Noble and was seconded by Councilman Lane. The meeting was adjourned at 8:20 p.m.

Next Meeting: July 16, 2018 at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted by: _____
Nancy Erickson, Clerk, City of Westwood