

## CITY OF WESTWOOD

### Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,  
July 16, 2018, at the home of Mayor Brant Knudsen

**Mayor Brant Knudsen** called the meeting to order at 6:31 p.m.

**Roll Call** Tim Beavers (present), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

**Welcome/Public Comments** The Mayor recognized Glenda Campbell who expressed concern regarding fireworks in Westwood. The Council discussed ways to control fire risk and assure safety to residents. The Mayor will contact Mt. Pleasant and the Iowa League of Cities for suggestions.

**Agenda Approval** A motion to approve the agenda was made by Councilman Beavers and seconded by Councilman Noble. The agenda was approved.

**Minutes for the Council Meeting held June 18, 2018** were presented. A motion to approve the minutes was made by Councilman Lane and was seconded by Councilman McRoy. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Beavers and seconded by Councilman Noble. The motion was approved.

#### Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

#### Unfinished Business

- a. **Review of City Ordinances** The Council completed its review of the Ordinances. . In reviewing the Ordinances it was noted that trees need to be trimmed to at least 15 feet about the street.
- b. **Westwood Picnic** The Westwood picnic will be at the cabin at Saunders Park on September 30.
- c. **Water Meters** The Mayor noted that he needed remote readers for some water meters that are not functioning properly. Councilman Noble said that he had some of these remote readers and would get them to the Mayor.
- d. **Credit Card Payment for Water Bills** The Mayor has consulted with the Iowa League of Cities regarding use of credit cards to pay utility bills. The League suggested Iowa Interactive and the Mayor provided information on this source. There would be no cost to the city and a small cost to residents who choose to use this alternative. After some discussion Councilman Noble moved that the Mayor proceed with this option. The motion was seconded by Councilman McRoy. The motion was approved.

#### New Business

- a. **Resolution 3-2018 Street Financial Report** The Clerk presented the Street Financial Report for FY18. It was move by Councilman Noble and Seconded by Councilman Lane to accept this report.. The motion was approved by Roll Call vote: Beavers (aye), Jacks (aye), Lane (aye), McRoy (aye), Noble (aye).
- b. **Street Maintenance** Councilman Noble noted that on some streets, especially Oak Lane, the repairs that were done a year ago are not holding up. He suggested that the city plan on doing more work on the roads in the spring of 2019. Ways to preserve the roads might include posting a weight limit sign on Oak Lane, lowering the speed limit, putting in speed bumps. It was decided that a weight limit and a speed limit sign would be placed at the entrance to Oak Lane. Councilman Noble moved that the City speed limit be lowered from 25 to 20 miles per hour. The motion was seconded by Councilman McRoy. The motion was approved.
- c. **Water Leak on Westwood Drive** The water leak on Westwood Drive has been repaired. There was some discussion regarding the age and location of the pipes and the difficulty in making repairs. As Greg Kinney is not always available in the event of a pipe break, it was the consensus of the Council that the Mayor should ask Kinney to suggest who he would want to have called should he be unavailable.

#### Mayor / Council Member Comments

Councilman McRoy noted that the playground area is full of weeds and some of the equipment needs repair. It was agreed to weed the area and purchase mulch to cover it. Necessary repairs will also be made to the equipment. Additionally, it was agreed that at the August meeting the Council will set a date for fall clean-up.

**City Utilities Comments** The summary was reviewed.

#### Adjournment

There being no further business a motion to adjourn was made by Councilman Noble and was seconded by Councilman Jacks. The meeting was adjourned at 9:00 p.m.

**Next Meeting: August 20, 2018 at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by: \_\_\_\_\_  
Nancy Erickson, Clerk, City of Westwood