

CITY OF WESTWOOD

Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,
December 17, 2018, at the home of Mayor Brant Knudsen

Mayor Brant Knudsen called the meeting to order at 6:30 p.m.

Roll Call Tim Beavers (present), Toby Jacks (present), Gary Lane (present), Carl McRoy (present) and Haven Noble (present).

Welcome

Public Comments

Agenda Approval A motion to approve the agenda was made by Councilman Lane and seconded by Councilman Beavers. The agenda was approved.

Minutes for the Council Meeting held November 19, 2018 were presented. A motion to approve the minutes was made by Councilman McRoy and was seconded by Councilman Noble. The minutes were approved.

Authorization of Claims and Financial Report A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Noble. The motion was approved.

Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

Unfinished Business

- Budget FY20** The Budget for FY20 was reviewed. It was moved by Councilman Jacks and seconded by Councilman Noble to approve the first reading of the FY20 Budget. The first reading was approved by roll call vote: Tim Beavers (aye), Toby Jacks (aye), Gary Lane (aye), Carl McRoy (aye), and Haven Noble (aye).
- Utility billing review** Jan Lange has indicated that she would like to give up her position as Bookkeeper for Westwood. It was moved by Councilman Noble and seconded by Councilman McRoy to appoint Bethany Knudsen as Bookkeeper, starting on January 1, 2019, at a monthly stipend of \$180. Jan will work with Bethany for the first month to assist her as she assumes this responsibility.

New Business

- Review Westwood holiday weekend** It was the general consensus that the holiday weekend went very well. On Saturday there were over 300 cars on Westwood Drive and in the main part of the city, with 115 cars finding their way to Oak Lane. The Planning Committee will be meeting in January to begin plans for 2019. All expenses were covered by donations.
- Review year 2018 for Westwood.** The year 2018 has gone very well in Westwood. From work days to the holiday extravaganza residents have worked well together to maintain the city. There have been no serious complaints from residents and communication has been excellent. It is the consensus of the Council that there will be continued efforts to control the honeysuckle throughout the city.

Mayor / Council Member Comments

- The Mayor thanked the Council for its work during 2018.

City Utilities Comments The summary was reviewed.

Adjournment

There being no further business a motion to adjourn was made by Councilman Beavers and was seconded by Councilman Noble. The meeting was adjourned at 8:15 p.m.

Next Meeting: January 21, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted by: _____
Nancy Erickson, Clerk, City of Westwood