

## CITY OF WESTWOOD

### Council Meeting Minutes

The regularly scheduled meeting of the Westwood City Council was held on Monday,  
April 16, 2018, at the home of Mayor Brant Knudsen

**Mayor Brant Knudsen** called the meeting to order at 6:31 p.m.

**Roll Call** Tim Beavers (present), Eric Hudson (present), Toby Jacks (present), Gary Lane (present), and Haven Noble (present).

#### Welcome

**Agenda Approval** A motion to approve the agenda was made by Councilman Beavers and seconded by Councilman Lane. The agenda was approved.

#### Public Comments

**Minutes** for the Council Meeting held March 26, 2018 were presented. A motion to approve the minutes was made by Councilman Hudson and was seconded by Councilman Jacks. The minutes were approved.

**Authorization of Claims and Financial Report** A motion to authorize the claims and accept the financial report was made by Councilman Noble and seconded by Councilman Lane. The motion was approved.

#### Report of Standing Committees

- **Budget & Finance** No meeting was held.
- **Grounds & Roads** No meeting was held.
- **Building & Ordinance** No meeting was held.

#### Unfinished Business

- Update/Review City Ordinances** The Council reviewed Chapters 1-20 of the City Ordinances. Under Chapter 7.07 it was suggested to pass a Resolution allowing the Clerk to prepay bills that might otherwise incur a penalty for late payment. Such payments would be included in the Claims for the next month. This will be considered. It was also the consensus that it would be posted where residents can get copies of receipts and disbursements if they wish to request them. The Council will review Chapters 21-56 of the Ordinances at the May meeting.
- Trail Maintenance** The Grounds and Roads Committee (Eric Hudson, chair, Gary Lane, Haven Noble) will pursue the placement of benches for the trail. The development of a picnic area by the river will be considered at a later date.
- Date for Spring Cleanup** Spring cleanup will be on Saturday, April 28, at 8:00 a.m. Rain date is May 5.

#### New Business

**Information for New Residents** Discussion will continue following a complete review of the Ordinances.

#### Mayor / Council Member Comments

- The Mayor noted that he has recently replaced a mailbox for a resident on Westwood Drive. There is an issue with mounting the boxes that needs to be resolved and some of the boards need to be replaced or repaired.

**City Utilities Comments** The summary was reviewed. Notice will be sent to anyone whose payment is behind 90 days or more.

#### Adjournment

There being no further business a motion to adjourn was made by Councilman Noble and was seconded by Councilman Hudson. The meeting was adjourned at 8:07 p.m.

**Next Meeting: May 21, 2018 at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.**

Respectfully submitted by: \_\_\_\_\_  
Nancy Erickson, Clerk, City of Westwood