



# City of Westwood

City Hall  
Brant Knudsen, Mayor  
3952 Sycamore Dr.  
Mount Pleasant, IA, 52641  
319-385-2132  
www.westwoodia.com

## Application for Golf Cart/UTV Certificate of Registration

### Instructions and Important Information – Read All

To operate a Golf Cart or UTV on city streets, a Certificate of Registration must first be obtained. To apply for a Certificate of Registration, fill out this form completely and return it during a Westwood City Council meeting on the 3<sup>rd</sup> Monday of each month along with Certificate of Registration fee of \$25. Cash or checks made payable to the City of Westwood may be submitted as payment.

This application must be completed by the owner of the Golf Cart/UTV to be operated on City streets. Application may be made for one calendar year only. New applications must be completed for renewals.

This form will be reviewed for accuracy. The Westwood City Council may, but is not required to, perform an inspection of your Golf Cart or UTV. If all applicable requirements of City Code are met, a Certificate of Registration will be issued. If all required information and documents are not provided, or if required information is found to be inaccurate, the application will be denied, and any Certificate of Registration issued based on inaccurate or missing information will be revoked.

### Basic Information

Date of Application: \_\_\_\_\_

Registration year requested: \_\_\_\_\_

(Application may be made for only one calendar.)

Total fee Submitted: \_\_\_\_\_ Cash  OR Check  If paying by check, Indicate check number: \_\_\_\_\_

Fee must be submitted with this application. Make checks payable to the City of Westwood.

### Owner of Golf Cart/UTV Information

Name of Owner  
(Name of corporation if applicable): \_\_\_\_\_

Name of person submitting on behalf of corporation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email (optional): \_\_\_\_\_

### Golf Cart/UTV Information

Make: \_\_\_\_\_ Model : \_\_\_\_\_

Check one: Golf Cart:  or UTV:  Color: \_\_\_\_\_

Year: \_\_\_\_\_ Serial Number: \_\_\_\_\_

### Owner of Golf Cart/UTV Statements

As the owner of the above Golf Cart or UTV making application for a Certificate of Registration to operate the above Golf Cart or UTV on the city streets Westwood, Iowa, I hereby make the statements below, as indicated by my initials next to the statement.

Owner Initials	Owner Statements
	I have read and fully understand the Westwood City Code. I understand that this Article regulates the use of Golf Carts and UTVs in the City.
	I understand all restrictions of the operation of Golf Carts and UTVs in the City. I understand all required equipment for the operation of Golf Carts and UTVs in the City. I understand all prohibited areas for the operation of Golf Carts and UTVs in the City.
	If this application pertains to a UTV, proof that the UTV is currently registered with the Iowa Department of Natural resources is attached to this application.
	I understand what a Golf Cart is, what a UTV is, and that an ATV is not a Golf Cart or a UTV. I am not applying to operate an ATV. The operation of ATVs on city streets is prohibited.
	I will carry liability insurance covering the operation on City streets of my Golf Cart or UTV, as required by Iowa Code 321.20B.
	I will hold the City of Westwood harmless for all damages or liabilities related to the operation of Golf Carts and UTVs on City streets.
	I do not have any unpaid City parking tickets on any vehicle, Golf Cart, or UTV.
	I have a valid driver's license issued by the State of Iowa. I will ensure that any authorized operator of my Golf Cart or UTV will have a valid driver's license.
	I understand that the Westwood City Council may, at its sole discretion, inspect my Golf Cart or UTV to ensure compliance with the Westwood City Code
	I understand that Certificates of Registration may be revoked which are issued in violation the Westwood City Code, or that are issued based on false information on this application. I understand that fees will not be refunded if Certificates of Registration are revoked.
	I will carry the Certificate of Registration in my Golf Cart or UTV while in operation on City streets, and I will provide said Certificate to law enforcement officers upon request.
	I will display the registration sticker on the left rear of my Golf Cart or UTV.
	I understand the penalties for violating the Westwood City Code, which include but are not limited to the revocation of my Certificate of Registration for two violations and a civil citation likely to be but not limited to \$100 for each violation. I understand that I must follow all rules of the road, that I must park legally, and that I am subject to all applicable penalties.

### Disclaimer and Signature

I hereby submit my application for a Certificate of Registration for a Golf Cart or UTV. Certify that I have read and examined this application and know the same to be true and correct. I will hold the City of Westwood harmless for all damages or liabilities related to the operation of Golf Carts and UTVs on City streets.

Applicant  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Disposition of Application (office use only)**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Date  
Approved/  
Denied: \_\_\_\_\_

Approved  Denied

Signature of  
Chief of Police  
or authorized  
designee: \_\_\_\_\_

Required Fee: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_