

CITY OF WESTWOOD
Council Meeting Minutes
The regularly scheduled meeting of the Westwood City Council was held on Monday,
November 20, 2023, at the home of Mayor Brant Knudsen

Mayor Brant Knudsen called the meeting to order at 6:32 p.m.

Roll Call Elijah Gnann (present), Monte Knudsen (present), Gary Lane (present), Eric Peterson (present), Darrel Rogers (present)

Welcome LuAnn Johnson, incoming Council member

Agenda Approval A motion was made by Councilman Lane and seconded by Councilman Knudsen to approve the agenda. The agenda was approved.

Minutes of Previous Council Meeting The minutes of October 16, 2023, were presented. A motion to approve the minutes was made by Councilman Peterson and was seconded by Councilman Gnann. The minutes were approved.

Authorization of Claims and Financial Report

A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Knudsen. The motion passed.

Unfinished Business

- a. **Westwood Fountain** It was agreed that Council members would meet on Sunday afternoon, November 26, to remove the fountain from the pond.
- b. **Playground for Park Purchased** The Council approved, by e-mail vote, the purchase of a new playground from Rainbow of the Heartland. The equipment will be constructed over the winter and will be installed in the spring. Rainbow is setting the equipment up and will anchor it. Westwood is responsible for laying the groundwork, boundary guidelines, and mulch.

New Business

- a. **Gail Thomas, Hazard Mitigation Plan** Gail Thomas was to meet with the Council to discuss the Hazard Mitigation Plan that is being developed by Emergency Management. As she arrived an hour early for the meeting, she left information with the Mayor, rather than staying an extra hour. He circulated surveys regarding concerns about disasters. Council members can return these to the Mayor or by mail to Emergency Management.
- b. **FY 24 Budget Planning** The Council will begin reviewing the budget for FY 24 at the December meeting. Because of changes to the budgeting process presented in House File 718, new procedures will be followed. This will not have much effect on Westwood except in timing of the various parts of the process. The budget will be due on April 30, instead of March 31, to accommodate the changes.
- c. **Christmas Decorations** Councilman Lane will contact Access Energy regarding the use of their truck for decorating at the entrance to the City. Decorating will be done on Monday, November 27. There may be a need for a few more lights and red bows.
- d. **Mailboxes** The Mayor is conversing with the Post Office regarding their request to put the mail boxes back in the order they were in before the frame was repaired.

Mayor / Council Member Comments

City Utilities Comments The summary was reviewed.

Adjournment A motion to adjourn was made by Councilman Gnann and was seconded by Councilman Peterson. The meeting was adjourned at 7:15 p.m.

Next Meeting: December 18, 2023, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane.

Respectfully submitted,

Brant Knudsen, Mayor

Nancy Erickson, Clerk