

**CITY OF WESTWOOD
Council Meeting Minutes**

**The regularly scheduled meeting of the Westwood City Council was held on Monday,
March 17, 2025, at the home of Mayor Brant Knudsen**

Mayor Brant Knudsen called the meeting to order at 6:30 p.m.

Roll Call LuAnn Johnson (present), Monte Knudsen (present), Gary Lane (present), Zach Moehle (present), Eric Peterson (present)

Agenda Approval A motion was made by Councilman Peterson and seconded by Councilman Moehle to approve the agenda. The agenda was approved.

Welcome The Mayor welcomed Lt. Jesse Bell from the Henry County Sheriff's Office. He informed the Council that a new agreement for service in Westwood will be put into effect in May. There will be no charge at this time, but there may be a charge for services in the future.

Minutes of Previous Council Meeting The minutes of the meeting on February 17, 2025, were presented. A motion to approve the minutes was made by Councilman Knudsen and was seconded by Councilman Moehle. The minutes were approved.

Authorization of Claims and Financial Report The claims for March were presented. A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilwoman Johnson. The motion passed.

Unfinished Business

- a. **Proposed Property Tax Levy Hearing** will be held on April 7th, at 6:30 p.m. at 3005 Hickory Lane
- b. **Honeysuckle Update** The honeysuckle removal has been funded and removal will begin in March.
- c. **Proposed Westwood Clean-Up Date** The spring clean-up is set for April 25, with May 3, as a rain date. It was suggested to get an estimate from R&M Multiservice to do a clean out and put down pre-emergent prior to putting down the mulch.
- d. **Westwood Utilities Electronic Billing** The April billing will be on paper with a trial run on electronic billing. Residents will thus be made aware of the change which will begin May 1. Any resident can request a continuation of paper billing but will be charged a fee of \$2.00 per bill to cover cost of paper and postage.

New Business

- a. **Approve Westwood Mowing Quotes for 2025 Season** Councilman Knudsen made a motion to approve continuing to use TopNotch Lawn Service which will cost \$300 per week for mowing, \$700 for crabgrass control and fertilizer, and \$590 for grub control and fertilizer. The motion was seconded by Councilwoman Johnson and the motion carried.
- b. **Approve Playground Inspection** After some discussion, the Council decided not to pay for playground inspection this year. On clean-up day it will be examined and any necessary repairs will be made at that time.

Mayor/ Councilmember Comments

The Mayor attended the meeting where the budget for the Assessor's Office was set. There will be a 5% increase for FY26. He noted that the 3-year fly-over to take aerial photos will be done in the fall of 2025.

City Utilities Comments The summary was reviewed.

Adjournment The meeting adjourned at 7:30 p.m.

Next Meeting: Next meeting will be the hearing on April 7. Next regular Council Meeting is on April 21, 2025, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane

Respectfully submitted,

Brant Knudsen, Mayor

Nancy Erickson, Clerk