

**CITY OF WESTWOOD
Council Meeting Minutes**

**The regularly scheduled meeting of the Westwood City Council was held on Monday,
February 17, 2025, at the home of Mayor Brant Knudsen**

Mayor Brant Knudsen called the meeting to order at 6:30 p.m.

Roll Call LuAnn Johnson (present), Monte Knudsen (absent), Gary Lane (present), Zach Moehle (present), Eric Peterson (present)

Agenda Approval A motion was made by Councilman Lane and seconded by Councilman Moehle to approve the agenda. The agenda was approved.

Welcome

Minutes of Previous Council Meeting The minutes of the meeting on January 20, 2025, were presented. A motion to approve the minutes was made by Councilman Peterson and was seconded by Councilwoman Johnson. The minutes were approved.

Authorization of Claims and Financial Report The claims for February were presented and some discussion followed regarding the amount of sand that is being put on city streets. It seems excessive. The Mayor will investigate other options. There was also a question regarding the cost of postage. Bethany will look into the possibility of using e-mail for utility bills. This could save approximately \$600 annually. A motion to authorize the claims and accept the financial report was made by Councilman Lane and seconded by Councilman Moehle. The motion passed.

Unfinished Business

- a. **Proposed Property Tax Levy Hearing** The hearing for the proposed property tax levy will be held at 6:30 p.m. on April 7, at 3005 Hickory Lane. Notices will be posted later. It was noticed that there was a discrepancy between the proposed tax levy that appears on the budget form and what was in the January minutes. Councilman Lane made a motion to correct the minutes to show the tax levy at 7.72595 rather than 7.272595 which is in error. Councilman Peterson seconded the motion to correct the January minutes, and the motion passed.

New Business

- a. **Westwood Overall Review** It was the general consensus that things are looking well in the city. The park looks good. Woodsmall Tree Service will return when the weather permits and remove the mulch where tree stumps have been removed. They will fill the holes with dirt and plant grass over the areas.
- b. **City Beautification Projects for 2025**
 1. The honeysuckle removal project is temporarily on hold because of the pause in federal spending. It is expected that this will be done in the spring.
 2. The mailbox stands and street signposts need to be painted. It was also noted that some of the mailboxes are in poor condition and this gives a run-down appearance at the entrance to the city. Repairs/replacements will be considered.
 3. The rope ladder on the playground needs attention as the bottom rungs are laying on the ground.

Mayor/ Councilmember Comments

1. The Mayor shared a notice from Wemiga Waste providing the schedule for 2025. Labor Day is the only holiday and garbage pickup will be on September 2nd instead of the 1st. Fall dumpster placement will be October 17-20.
2. The Mayor will be attending the meeting where the budget for the Assessor's Office will be set. He explained the process that takes place to determine the budget. It is set by vote by the mayors, supervisors, and school board members. Each group has one vote. He noted that the 3 year fly over to take aerial photos will be done in the fall of 2025.

City Utilities Comments The summary was reviewed.

Adjournment The meeting adjourned at 8:00 p.m.

Next Meeting: Next regular Council Meeting is on March 17, 2025, at 6:30 p.m. Home of Mayor Brant Knudsen at 3005 Hickory Lane

Respectfully submitted,

Brant Knudsen, Mayor

Nancy Erickson, Clerk